

CIPFA Scotland: full list of training courses

With ever-decreasing budgets, and growing pressure on you to achieve more with less, finding the right training at the right costs is more important than ever.

All our training courses can be tailored to meet your needs and delivered in-house - saving you time and cutting travel and accommodation costs. Please contact **James Duncan** on 0131 550 7532 or james.duncan@cipfa.org to discuss how CIPFA can help up-skill your organisation.

Asset Management

Capital Planning
Introduction To Asset Management
Introduction To Local Authority Capital Planning
Introduction To Shared Services: Getting Started
Option Appraisal - Making The Right Choices
Shared Services - A Business Case
Whole Life Costing

Finance

Accounting For Beginners
Activity Based Costing (abc) In The Public Sector
Balancing Budget And Monitoring Risk Areas
Budget Management And Control
Capital Planning
Debt Management in the Public Sector
Finance Committee Training
Finance For Non Finance Managers
Finance for Finance Managers
Finance For Social Work Managers
IFRS 1 - Overview
IFRS 2 - Non Current Assets
IFRS 3 - Financial Instruments
IFRS 4 - Employee Benefit
IFRS FE/HE
Introduction To Accounting For Charities
Introduction To FE/HE
Introduction to IFRS
Introduction To Local Authority Accounting
Introduction To Local Authority Capital Planning
Introduction To Local Authority Housing Finance
Introduction To Housing Association Finance
Introduction To Local Government Finance
Introduction To NHS Finance

People Skills

Advanced Negotiating Skills
Assertiveness Training
Being Resilient
Change Management
Coaching Workshop
Delegation And Empowerment
Develop And Manage Teams
Difficult Conversations
Effective Report Writing
Employment Legislation
Influencing Skills
Life Changes - Making Retirement Work For You
Managing Change
Managing Individuals
Managing Meetings Effectively
Managing Poor Performance
Managing Your Future
Motivating Others
Positive Customer Care
Presentation Skills
Proof Reading
Stress Management

Performance

Activity Based Costing (abc) In The Public Sector
Advanced Negotiating Skills
Benchmarking - The Process
Building A Better Balanced Scorecard
Effective Report Writing
Efficiency And Value For Money
Embedding Efficiencies
Governance Implications Of Shared Services
Introduction To Coaching
Lean Thinking
Making Sense of Performance Information
Management Of Performance At Organisational Level
Performance Management

Long Term Financial Planning
Open Book Accounting
Presenting Figures Effectively
Programme Budgeting
Resource Budget For Managers
Zero Based Budgeting

Governance

Advanced Audit Committee
Advanced Risk Management
Certificate In Corporate Governance Scotland
Effective Audit Committee
Essential Skills For Board Members
Finance Committee Training
Fraud Awareness For Managers
Good Governance In Partnership
Governance Implications Of Shared Services
How Good Is Your Governance
How To Prevent And Detect Public Sector
Fraud
Introduction To Fraud Awareness
Introduction To Internal Audit
Introduction To Risk Management
Introduction To The Bribery Act
Scrutiny

Service Level Agreements
Capital Procurement
Certificate In Contract Management
Certificate In Public Sector Procurement
Deliver Savings Through Better Contract
Management
Driving Cost Reductions Through Better
Procurement
Effective Specification Writing
Practical Tender Evaluation
Service Level Agreements

Project Management

Agile Management Of Projects
An Overview Of Programme Management
Essentials Of Project Management
Introduction To Project Management
Managing Risk, Quality And Communication
Managing Small Projects
Prince2 Foundation
Prince2 Foundation And Practitioner
Prince2 Practitioner
PRINCE2 Re-Accreditation
Project Management Tools
Sponsoring And Directing Projects