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|  | | | **CIPFA North East** |
|  | | | President: Judith Savage |
|  | | | Vice President: Jim Dafter |
|  | | | Treasurer: Matt Calvert |
|  | | | Secretary (Acting): James Charlton |
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| minutes | | |  |
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| Meeting: | | CIPFA AGM 2018 | |
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| Date and time: | | 14 March, 4:45pm | |
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| Venue: | | Gateshead Civic Centre, Regent Street, Gateshead, NE8 1HH | |
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| Executive present: | | Judith Savage, Jim Dafter, Matt Calvert, James Charlton, David Jobson, Clive Johnson, Angela Waring, Tracy Wood | |
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| Also in attendance: | | Rachael Crowe, Drew Cullen (CIPFA), David Hasnip, Virginia Stanton | |
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| **1** | **Apologies for absence** | | | |  |
|  | Jane Cuthbertson, Helen Dalby, Michael Brodie, Peter Sullivan, Bruce Parvin, Katy Laing, Laura Burbridge | | | |  |
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| **2** | **Minutes of AGM of 15 March 2017** | | | |  |
|  | Amendments requested to the minutes to reflect AW was in attendance and JC had submitted apologies. | | | |  |
| **3** | **Financial report and audited accounts 2017** | | | |  |
|  | MC presented the financial report for 2017:  There were no changes made to the draft report presented to the exec in January. The accounts show an increase in reserves on the previous year of £3.5K to just under £22K. This was mainly due to the North East Annual Conference making a £2K surplus. It was acknowledged that we need to plan how reserves will be utilised going forward, especially as sponsorship income is likely to increase reserves further next year.  The accounts have been audited with no issues raised.  The financial report and audited accounts were approved and signed by the Vice President, Treasurer and Secretary.  JD presented the updated Constitution. Tendering limits were revised in liaison with the Treasurer, and an additional cheque signatory was added (‘anyone as approved by the exec’), to allow payments to be made more easily in the event that any of the authorised signatories are unavailable.  ACTION - Revised Constitution to be published on the website. | | | |  |
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| **4** | **President’s Annual Report 2017** | | | |  |
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|  | JS presented the President’s annual report over the telephone. This was the first year of JS’s presidency and no changes were made to the strategic objectives of the region - we continue to offer excellent events and support members in a variety of ways.  The Regional Development Plan (RDP) was approved by CIPFA which included additional funding for paid support to the exec.  The North East Annual Conference this year was our best yet, striking a good balance between health and Local Government speakers and received great feedback. Some of the feedback suggested there should be more of a balance between strategic and operational level speakers. JC and George Clark will be taking a step back from organising next year’s conference with AW taking a lead but we need to ensure she is well supported.  Other events in the year included the Brexit event, jointly organised with CIPFA HQ; an Apprenticeship Levy event which received a number of delegates from a wider audience, i.e. not just CIPFA members or finance professionals; the Professional Update Day; our Annual Dinner, which was very well attended at the new venue, and the 6th form Management Games.  Looking to the year ahead we are determined to win region of the year but acknowledge we need to do more. Student networking, engaging with employers and with members in the south of the region are areas for improvement. A new event is also being organised next year focusing on Women in Leadership.  JS thanked JD for the support during the year while on maternity leave and also thanked AW for organising today’s event. | | | |  |
| **5** | **Election of officers and membership of the Executive 2018** | | | |  |
|  | President: Judith Savage (to continue 2nd term of office)  Vice President: Jim Dafter (to continue 2nd term of office)  Treasurer: Matt Calvert  Secretary: James Charlton (acting)  Website and Social Media Coordinator: Peter Sullivan  Other members to continue as previous year. | | | |  |
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| **6** | **Any other business**  Drew Cullen, Director of Public Affairs at CIPFA, gave an update from CIPFA council and the unpublished annual accounts, but due to commercial sensitivity has not been disclosed in these minutes.  Task & Finish groups have been established to look at Performance & Financial Management and the ‘Member Offer’, chaired by past president Brian Roberts.  The London Counter Fraud Hub is underway, analysing data across 4 London Boroughs with 16 more due to come on board.  GDPR comes into effect from May 2018 and CIPFA are currently updating their policies to align with these new requirements.  Don Peebles has been appointed the new Head of Policy and Technical at CIPFA, leading a team of 9 people and it is hoped this restructuring will result in better alignment of working with all areas of the public sector. TW asked how regions can access the Policy & Technical resources for regional events, i.e. do we need to approach CIPFA or can we be informed of topical events that we may wish to run for our members? DC responded that a designated member of the team would be allocated to support the region in this regard.  JD closed the meeting and thanked everyone for coming. | | | |  |