



Reference	Meeting	Action	Progress to date	Deadline	Owner
1	13 June meeting	Secretariat to invite a member from the HM Treasury sustainability working group to provide an update to the Board at a future meeting.	A suitable date will be determined in the New Year, from one of the three CIPFA LASAAC meetings next year.	November 2025	Secretariat
2	6 November meeting	Secretariat to share effectiveness review high level project plan with the Board and schedule single issue meeting to discuss.	Complete	Complete	Secretariat
3	6 November meeting	Secretariat to produce feedback paper on SDCT seven requests	Complete	Complete	Secretariat
4	6 November meeting	The Secretariat to advertise for chair of BRG.	Complete	Complete	Secretariat
5	6 November meeting	Secretariat to establish programme timetable for BRG and clear reporting lines in place for each project.	Complete	Complete	Secretariat
6	6 November meeting	Secretariat to share CIPFA response to the IPSASB sustainability standard consultation with the Board.	Complete	Complete	Secretariat
7	6 November meeting	Amendments to be made to the 2023/24 Code feedback statement and agreed with the Chair.	Complete	Complete	Secretariat
8	6 November meeting	The Secretariat to make changes to the 2025/26 Code ITC and ED that have been suggested and finalise with the Chair.	Complete	Complete	Secretariat

Reference	Meeting	Action	Progress to date	Deadline	Owner
9	17 January single issue meeting	The Secretariat to share draft response to the local audit reform consultation with the Board for comments and agree submission with the Chair.	Complete	Complete	Secretariat
10	28 January single issue meeting	The Secretariat to make amendments to the effectiveness review scoping document following the single issue meeting and circulate with the Board for final comments.	Complete	Complete	Secretariat
11	28 January single issue meeting	The Secretariat to ask if any Board members wish to volunteer to be part of the selection process for the Board Effectiveness reviewer.	Complete	Complete	Secretariat